How to Change Notification Settings in VoiceThread

1. Navigate to [https://voicethread.com](https://voicethread.com) and click on “Sign In”. Then click on the drop-down menu, next to your username on the upper right corner. Click on “My Account”.

2. Click on “Notifications”.

3. Recommended settings: leave the first two options set to yes. Change Commented, Edited, and Shared to “No”. This will prevent you from being inundated with notification emails.